23/24

WBIS WORKSHOP SCHEDULE

University College Isle of Man
Colleish-Ollooscoil, Ellan Vannin
a College of Further & Higher Education

UCM
ESTABLISHED 1880

WBIS
WORKSHOP OVERVIEW

September 2023

- Introduction to WBIS
- Claim for Prior Learning
- How to Design Your NELM
- Managing and Leading People
- Skills and Approaches to Work Based Learning
- Designing Practitioner Research

October 2023

- Self Review and Negotiation of Learning
- Creativity and Problem solving
- Business Strategy and Planning

November 2023

- Delivering Results
- Designing Practitioner Research
- Practical Marketing Communication
- Introduction to Events Management
- Emotional Intelligence in the Workplace
- Sustainable Business Practices

December 2023

- Introduction to WBIS
- Exit Review and Forward Planning
- Finance for Non-Financial Managers
- Principles, Processes and Skills of Coaching
- Strategies for Building Effective Workplace Leadership
- Transition and Change Management

To book onto a taught module workshop please complete a UCM Part-Time Enrolment Form at least 2 weeks before the session takes place and email:

wbis@ucm.ac.im

January 2024

- Claim for Prior Learning
- How to Design your NELM
- Self Review and Negotiation of Learning
- Effective Workplace Teams

February 2024

- Introduction to WBIS
- Designing Practitioner Research
- The Organisational Environment
- Skills and Approaches to Work Based Learning

March 2024

- Self Review and Negotiation of Learning
- Exit Review and Forward Planning
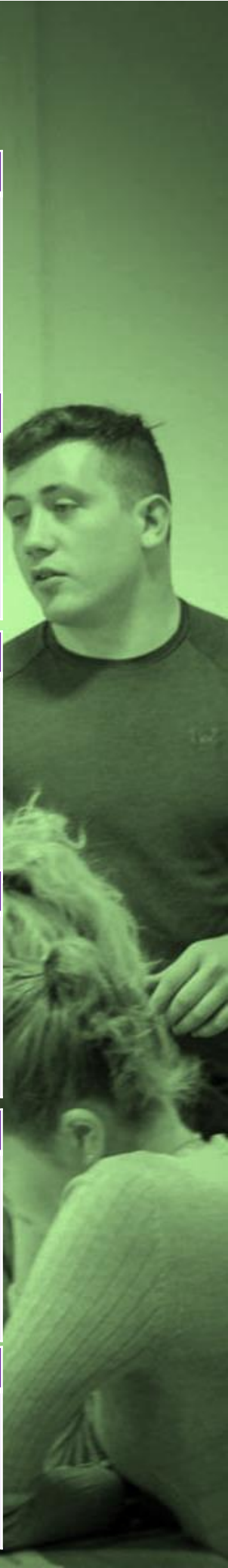- Stress and Stress Management

April 2024

- Practical Marketing Communications
- Managing and Leading People
- Sustainable Business Practices

May 2024

- Introduction to WBIS
- Claim for Prior Learning
- How to Design your NELM
- Skills and Approaches to Work Based Learning
- Emotional Intelligence in the Work Place
- Equality and Diversity in the Workplace
- Managing and Leading People

June 2024

- Self Review and Negotiation of Learning
- Delivering Results
- Creativity and Problem Solving
- Effective Workplace Teams
- Principles, Processes and Skills of Coaching
- Strategies for Building Effective Work Place Leadership

WBIS
INDUCTION SESSIONS

Start dates

Final application date	Start date
• 14th August 2023	• 14th September 2023
• 14th November 2024	• 14th December 2024
• 15th January 2024	• 15th February 2024
• 16th April 2024	• 16th May 2024

MBA Top up

| 9.30am - 11.30am | • Thursday 7th September 2023
• Thursday 30th November 2023
• Thursday 29th February 2024
• Thursday 6th June 2024 | **Nunnery Campus** |

Masters in Business Administration

| 9.30am - 11.30am
1.30pm – 3.30pm
9.30am – 11.30am | • Tuesday 19th September 2023
• Tuesday 10th January 2024
• Tuesday 14th May 2024 | **Nunnery Campus** |

Masters in Business Entrepreneurship

| 9.30 am- 11.30am | • Tuesday 10th January 2024 | **Nunnery Campus** |

SUPPORT SESSIONS

Introduction to WBIS

4.00pm - 5.00pm	• Thursday 14th September 2023 • Thursday 14th December 2023 • Thursday 15th February 2024 • Thursday 16th May 2024	**Nunnery Campus**
4.30pm - 6.00pm	• DESC Masters ONLY Wednesday 15th November 2023	
9.30am – 11.00am	• Sport L6 Top Up ONLY Wednesday 12th June 2024	

How to Design your NELM

| 3.30pm – 5.00pm | • Thursday 28th September 2023
• Thursday 25th January 2024
• Thursday 23rd May 2024 | **Nunnery Campus** |

Claiming for Prior Learning

| 5.00pm – 6.30pm | • Thursday 28th September 2023
• Thursday 25th January 2024
• Thursday 23rd May 2024 | **Nunnery Campus** |

WBIS
WORKSHOP DATES

Business Strategy and Planning
20 credits

| IS4159
IS5158
IS6/7-156 | • Monday 16th & Wednesday 18th October 2023
1.00pm – 4.00pm | **Nunnery Campus** |

Creativity and Problem Solving
20 credits

| IS4/5-154
IS6158
IS7217 | • Thursday 19th October 2023
• Friday 21st June 2024
9.30pm – 4.30pm | **Nunnery Campus** |

Delivering Results*
20 credits

| IS4127
IS5128
IS6/7-124 | • Monday 13th & Wednesday 15th November 2023
• Monday 10th & Monday 17th June 2024
Day 1: 1.00 - 4.00
Day 2: 1.00 - 4.00 | **Nunnery Campus** |

Designing Practitioner Research (DPR)
20 credits

| IS6023
IS7022 | • Thursday 14th September 2023
• Thursday 9th November 2023
• Thursday 8th February 2024
• Thursday 13th June 2024
9.30pm – 4.30pm | **Elmwood Campus** |

Effective Workplace Teams
20 credits

| IS4124
IS5118
IS6125
IS7140 | • Friday 19th January 2024
• Friday 21st June 2024
9.30pm – 4.30pm | **Nunnery Campus** |

Emotional Intelligence in the Work Place
20 credits

| IS4126
IS5121
IS6134
IS7149 | • Thursday 16th November 2023
• Friday 17th May 2024
9.30pm – 4.30pm | **Nunnery Campus** |

Equality and Diversity in the Workplace
20 credits

| IS4/5/6/7-214 | • Friday 3rd May 2024
9.30pm – 4.30pm | **Elmwood Campus** |

Exit Review and Forward Planning
20 credits

| IS4020
IS5/6-022
IS7023 | • Wednesday 13th December 2023
• Thursday 21st March 2024
9.30pm – 4.30pm | **Nunnery Campus** |

Finance for Non-Financial Managers
20 credits

| IS4/5/6/7-270 | • Thursday 14th December 2023 & Thursday 25th January 2024
Day 1: 9.30 - 12.30
Day 2: 9.30 – 12.30 | **Nunnery Campus** |

Managing and Leading People
20 credits

| IS4139
IS5119
IS6118
IS7226 | • Wednesday 20th September 2023
• Thursday 25th April 2024
9.30pm – 4.30pm | **Nunnery Campus** |

Practical Marketing Communication
20 credits

| IS4/5/6/7-225 | • Thursday 2nd November 2023
• Thursday 18th April 2024
9.30pm – 4.30pm | **Nunnery Campus** |

Principles, Processes and Skills of Coaching

20 credit

IS4/5/6/7-109	• Tuesday 5th December 2023 • Tuesday 11th June 2024 **9.30pm – 4.30pm**	**Nunnery Campus**

Self Review and Negotiation

20 credit

IS4/5/6/7-001	• Tuesday 17th & Thursday 19th October 2023 • Tuesday 16th & Thursday 18th January 2024 • **Tuesday 30th January 2024 & Thursday 8th February 2024 DESC Masters Cohort ONLY** • Tuesday 19th & Thursday 21th March 2024 • Tuesday 25th & Thursday 27th June 2024 **Day 1: 9.30 - 4.30** **Day 2: 9.30 - 12.30**	**Nunnery Campus**

Skills and Approaches to Work Based Learning

20 credit

IS4/5/6/7-002	• Monday 25th & Tuesday 26th September 2023 • Wednesday 24th & Thursday 25th January 2024 • Monday 20th & Tuesday 21st May 2024 **Day 1: 9.30 - 4.30** **Day 2: 9.30 - 12.30**	**Nunnery Campus**

Strategies for Building Effective Workplace Leadership

20 credit

IS4146 IS5132 IS6152 IS7180	• Tuesday 12th December 2023 • Tuesday 18th June 2024 **9.30pm – 4.30pm**	**Nunnery Campus**

Stress and Stress Management

20 credit

IS4118 IS5110 IS6121 IS7136	• Tuesday 26th March 2024 **9.30pm – 4.30pm**	**Online**

Sustainable Business Practices

20 credit

IS7027	• Tuesday 21st November 2023 • Tuesday 23rd April 2024 **9.30pm – 4.30pm**	**Nunnery Campus**

The Organisational Environment

20 credit

IS4/5-153 IS6/7-123	• Monday 5th February & Tuesday 6th February 2024 **Day 1: 9.30 - 4.30** **Day 2: 9.30 - 12.30**	**Nunnery Campus**

Transition and Change Management

20 credit

IS4/6-116 IS5112 IS7129	• Thursday 7th December 2023 **9.30pm – 4.30pm**	**Nunnery Campus**

STUDY SKILLS

Rachel Butler, our HE Librarian, is available to help develop your study skills to enhance your studies. Rachel is a highly qualified Librarian and has experience in delivering sessions in a multitude of formats.

The HIVE offers the following workshops, alongside Effective Search Techniques which will be delivered to WBIS students as a cohort at the start of your study journey to help you find and identify the resources needed to get the most from your research:

Writing Skills
Academic Reading Skills
Presentation Skills
Referencing
Critical Thinking

Sessions are between 45-60 minutes and can be delivered in person or via TEAMs. Video recordings will be made available of the sessions for you to watch at a time that suits you. If you're stuck for time and just want a quick introduction check out the Library snapshots on the TEAMs page.

Rachel will also be providing drop in sessions at the Nunnery to help with study skills or any resource related queries. Rachel is also available to provide support at our Homefield Road campus.

To book a session with Rachel contact direct Rachel.butler@ucm.ac.im or message on TEAMs. Keep an eye on the HE Learning Skills and Resources TEAMs page where workshop dates/drop in sessions will be announced.

Introduction to Events Management

IS6107/APL	• Thursday 9th November 2023 9.30pm – 4.30pm	**Nunnery Campus**

DESC MASTERS COHORT ONLY

Leadership of Learning

IS7035	• Monday 22nd January & Thursday 8th February 2024 9.30pm – 4.30pm	**Nunnery Campus**

Managing and Leading People

IS7226	• Wednesday 22nd May 2024 (4.15 – 6.30pm) • Wednesday 12th June & Monday 1st July 2024 Day 1: 9.30 - 12.30 Day 2: 9.30 – 12.30	**Nunnery Campus**

NOTES: * Cannot be studied together

Assessment dates

After every workshop you have a three months negotiated submission date to be agreed with your tutor to submit your assessment. In cases where this is not possible you are able to negotiate an additional three months extension.

There are four assessment board dates per year to progress through or to exit your studies, any submission needed for these boards must be with your tutor by the provisional dates below;

Final submission	Assessment board
23rd October 2023	21st November 2023
5th February 2024	5th March 2024
29th April 2024	30th May 2024
24th July 2024	27th August 2024