

Full-Time Courses

MIS Reference (office use only) _____ AiS _____

Your Personal Details (PLEASE WRITE IN CAPITAL LETTERS IN INK)

Surname _____ Title _____

Forenames _____ Known as _____

Address for all correspondence

_____ Post Code _____

Telephone No. (home) _____ Mobile _____

Email _____ Date of Birth _____

What is your career aim? _____

Which course(s)/apprenticeship(s) you would like to apply for:

If you would like more information about your course/apprenticeship or career aim, before making a formal application, please tick the appropriate box below and then go straight to Part E.

Course information

Career advice

Part A

I am aware that course fees apply to all courses at UCM and that I should contact UCM Student Services for further information and guidance on whether or not I would be liable for the course fees related to this application, or I will visit <http://www.ucm.ac.im/about/regulations/college-fees> by ticking this box, I agree with this statement

If you think you will require a student visa please contact UCM Student Services on 648254.

If you have any physical or mental health issues, or feel you have specific learning support needs we recommend discussing these at your interview so that we can identify the best way to support you.

Part B

Exams/Qualifications *(must be completed in all cases)*

Part C

Subject	Level (e.g. GCSE,AS etc)	Predicted grade (if yet to be taken)	Actual grade (if already taken)	Date (if taken)
_____	_____	_____	_____	_____
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(You may wish to attach a personal statement or letter of application with this form)

Part D

Criminal conviction disclosure

UCM is committed to creating learning environments where there is fairness, mutual respect, trust and equality of opportunity.

Have you ever been convicted in a criminal court, or cautioned, or bound over to be of good behaviour for an offence including motoring offences, offences under the Income Tax Act 1970 and offences under the Social Security Administration Act 1992? Please note that you do not need to disclose convictions which are considered to be 'spent' pursuant to the Rehabilitation of Offenders Act 2001 (see <https://www.gov.im/categories/working-in-the-isle-of-man/rehabilitation-of-offenders/> for further information). Please note that if your answer is yes, you should provide details of the date and type of conviction together with any sentence. We will treat all such disclosures as confidential.

Yes No

Part E

Declaration

The information I have supplied is correct to the best of my knowledge; and I understand that any personal data submitted on the application form will be processed for the purposes of education and training administration, including analysis for management and statutory returns. Any information will be processed by the UCM in accordance with the Data Protection Act 2002 and (where relevant) will be disclosed to examination boards for the purposes of education and training.

By ticking this box, I agree with the above two statements.

Date _____ (Must be completed in all cases)

Please ensure that all relevant sections of your application form are fully completed and then return it to University College Isle of Man, Homefield Road, Douglas, Isle of Man, IM2 6RB, or email your completed form to applications@ucm.ac.im