

24/25



**WBIS
WORKSHOP
SCHEDULE**

WBIS

WORKSHOP OVERVIEW

September 2024

- Introduction to WBIS
- Claim for Prior Learning
- How to Design Your NELM
- Skills and Approaches to Work Based Learning
- Designing Practitioner Research

October 2024

- Self Review and Negotiation of Learning
- Creativity and Problem solving
- Business Strategy and Planning
- Managing and Leading People

November 2024

- Delivering Results
- Designing Practitioner Research
- Practical Marketing Communication
- Introduction to Events Management
- Emotional Intelligence in the Workplace
- Sustainable Business Practices

December 2024

- Introduction to WBIS
- Exit Review and Forward Planning
- Finance for Non-Financial Managers
- Principles, Processes and Skills of Coaching
- Strategies for Building Effective Workplace Leadership
- Transition and Change Management

To book onto a workshop please complete a UCM Part-Time Enrolment Form at least 2 weeks before the session takes place and email:

wbis@ucm.ac.im

January 2025

- Claim for Prior Learning
- How to Design your NELM
- Self Review and Negotiation of Learning
- Effective Workplace Teams

February 2025

- Introduction to WBIS
- Designing Practitioner Research
- The Organisational Environment
- Skills and Approaches to Work Based Learning

March 2025

- Self Review and Negotiation of Learning
- Exit Review and Forward Planning
- Stress and Stress Management

April 2025

- Practical Marketing Communications
- Managing and Leading People
- Sustainable Business Practices

May 2025

- Introduction to WBIS
- Claim for Prior Learning
- How to Design your NELM
- Skills and Approaches to Work Based Learning
- Emotional Intelligence in the Work Place
- Equality and Diversity in the Workplace
- Managing and Leading People

June 2025

- Self Review and Negotiation of Learning
- Delivering Results
- Creativity and Problem Solving
- Effective Workplace Teams
- Principles, Processes and Skills of Coaching
- Strategies for Building Effective Work Place Leadership

WBIS INTRODUCTION SESSIONS

Start dates

- Tuesday 15th October
- Tuesday 14th January
- Tuesday 18th March
- Tuesday 24th June

DESC MASTERS ONLY

- Tuesday 29th January

Information Evening (Pre application and enrolment)

4.00pm - 5.00pm

- Thursday 12th September 2024
- Thursday 12th December 2024
- Thursday 13th February 2025
- Thursday 15th May 2025

Nunnery Campus

4.30pm - 6.00pm

- DESC Masters ONLY Wednesday 13th November 2024

PROGRAMME INDUCTION

MBA Top up

9.30am - 11.30am

- Thursday 5th September 2024
- Thursday 28th November 2024
- Thursday 27th February 2025
- Thursday 5th June 2025

Nunnery Campus

Masters in Business Administration

9.30am - 11.30am
1.30pm - 3.30pm
9.30am - 11.30am

- Tuesday 17th September 2024
- Tuesday 8th January 2025
- Tuesday 13th May 2025

Nunnery Campus

Masters in Business Entrepreneurship

9.30 am- 11.30am

- Tuesday 8th January 2025

Nunnery Campus

MA/ PG Dip/ PG Cert Professional Work Based Degrees

N/A

- Negotiated through Personal Academic session and Self Review workshop

Nunnery Campus

BA/BSC (Hons) Professional Work Based Degrees

N/A

- Negotiated through Personal Academic session and Self Review workshop

Nunnery Campus



Business Strategy and Planning		20 credits
IS4159 IS5158 IS6/7-156	<ul style="list-style-type: none"> Monday 14th & Wednesday 16th October 2024 1.00pm – 4.00pm	Nunnery Campus
Creativity and Problem Solving		20 credits
IS4/5-154 IS6158 IS7217	<ul style="list-style-type: none"> Thursday 17th October 2024 Friday 20th June 2025 9.30pm – 4.30pm	Nunnery Campus
Delivering Results*		20 credits
IS4127 IS5128 IS6/7-124	<ul style="list-style-type: none"> Monday 11th & Wednesday 13th November 2024 Monday 9th & Monday 16th June 2025 Day 1: 1.00 - 4.00 Day 2: 1.00 - 4.00	Nunnery Campus
Designing Practitioner Research (DPR)		20 credits
IS6023 IS7022	<ul style="list-style-type: none"> Thursday 12th September 2024 Thursday 7th November 2024 Thursday 6th February 2025 Thursday 12th June 2025 9.30pm – 4.30pm	Elmwood Campus
Effective Workplace Teams		20 credits
IS4124 IS5118 IS6125 IS7140	<ul style="list-style-type: none"> Friday 17th January 2025 Friday 20th June 2025 9.30pm – 4.30pm	Nunnery Campus
Emotional Intelligence in the Work Place		20 credits
IS4126 IS5121 IS6134 IS7149	<ul style="list-style-type: none"> Thursday 14th November 2024 Friday 16th May 2025 9.30pm – 4.30pm	Nunnery Campus
Equality and Diversity in the Workplace		20 credits
IS4/5/6/7-214	<ul style="list-style-type: none"> Friday 2nd May 2025 9.30pm – 4.30pm	Elmwood Campus
Exit Review and Forward Planning		20 credits
IS4020 IS5/6-022 IS7023	<ul style="list-style-type: none"> Wednesday 11th December 2024 Thursday 20th March 2025 9.30pm – 4.30pm	Nunnery Campus
Finance for Non-Financial Managers		20 credits
IS4/5/6/7-270	<ul style="list-style-type: none"> Thursday 12th December 2024 & Thursday 23th January 2025 Day 1: 9.30 - 12.30 Day 2: 9.30 – 12.30	Nunnery Campus
Managing and Leading People		20 credits
IS4139 IS5119 IS6118 IS7226	<ul style="list-style-type: none"> Tuesday 15th October 2024 Thursday 24th April 2025 9.30pm – 4.30pm	Nunnery Campus
Practical Marketing Communication		20 credits
IS4/5/6/7-225	<ul style="list-style-type: none"> Thursday 7th November 2024 Thursday 17th April 2025 9.30pm – 4.30pm	Nunnery Campus



Principles, Processes and Skills of Coaching 20 credit

IS4/5/6/7-109	<ul style="list-style-type: none"> • Tuesday 3th December 2024 • Tuesday 10th June 2025 9.30pm – 4.30pm	Nunnery Campus
---------------	---	-----------------------

Self Review and Negotiation 20 credit

IS4/5/6/7-001	<ul style="list-style-type: none"> • Tuesday 15th & Thursday 17th October 2024 • Tuesday 14th & Thursday 16th January 2025 • Tuesday 18th & Thursday 20th March 2025 • Tuesday 24th & Thursday 26th June 2025 Day 1: 9.30 - 4.30 Day 2: 9.30 - 12.30	Nunnery Campus
---------------	--	-----------------------

Skills and Approaches to Work Based Learning 20 credit

IS4/5/6/7-002	<ul style="list-style-type: none"> • Monday 23th & Tuesday 24th September 2024 • Wednesday 22th & Thursday 23th January 2025 • Monday 19th & Tuesday 20th May 2025 Day 1: 9.30 - 4.30 Day 2: 9.30 - 12.30	Nunnery Campus
---------------	---	-----------------------

Strategies for Building Effective Workplace Leadership 20 credit

IS4146 IS5132 IS6152 IS7180	<ul style="list-style-type: none"> • Tuesday 10th December 2024 • Tuesday 17th June 2025 9.30pm – 4.30pm	Nunnery Campus
--------------------------------------	--	-----------------------

Stress and Stress Management 20 credit

IS4118 IS5110 IS6121 IS7136	<ul style="list-style-type: none"> • Tuesday 25th March 2025 9.30pm – 4.30pm	Online
--------------------------------------	---	---------------

Sustainable Business Practices 20 credit

IS7027	<ul style="list-style-type: none"> • Tuesday 19th November 2024 • Tuesday 21st April 2025 9.30pm – 4.30pm	Nunnery Campus
--------	--	-----------------------

The Organisational Environment 20 credit

IS4/5-153 IS6/7-123	<ul style="list-style-type: none"> • Monday 3rd February & Tuesday 4th February 2025 Day 1: 9.30 - 4.30 Day 2: 9.30 - 12.30	Nunnery Campus
------------------------	---	-----------------------

Transition and Change Management 20 credit

IS4/6-116 IS5112 IS7129	<ul style="list-style-type: none"> • Thursday 5th December 2024 9.30pm – 4.30pm	Nunnery Campus
-------------------------------	--	-----------------------

STUDY SKILLS

Rachel Butler, our HE Librarian, is available to help develop your study skills to enhance your studies. Rachel is a highly qualified Librarian and has experience in delivering sessions in a multitude of formats.

The HIVE offers the following workshops, alongside Effective Search Techniques which will be delivered to WBIS students as a cohort at the start of your study journey to help you find and identify the resources needed to get the most from your research:

- Writing Skills
- Academic Reading Skills
- Presentation Skills
- Referencing
- Critical Thinking

Sessions are between 45-60 minutes and can be delivered in person or via TEAMS. Video recordings will be made available of the sessions for you to watch at a time that suits you. If you're stuck for time and just want a quick introduction check out the Library snapshots on the TEAMS page.

Rachel will also be providing drop in sessions at the Nunnery to help with study skills or any resource related queries. Rachel is also available to provide support at our Homefield Road campus.

To book a session with Rachel contact direct Rachel.butler@ucm.ac.uk or message on TEAMS. Keep an eye on the HE Learning Skills and Resources TEAMS page where workshop dates/drop in sessions will be announced.

How to Design your NELM

IS4011-19 IS5011-21 IS6011-21 IS7011-21	<ul style="list-style-type: none">Thursday 26th September 2024Thursday 23th January 2025Thursday 22rd May 2025 3.30pm – 5.00pm	Nunnery Campus
--	--	-------------------

Claiming for Prior Learning

APEL APCL	<ul style="list-style-type: none">Thursday 26th September 2024Thursday 23th January 2025Thursday 22rd May 2025 5.00pm – 6.30pm	Nunnery Campus
--------------	--	-------------------

DESC MASTERS COHORT ONLY

Leadership of Learning

IS7035	<ul style="list-style-type: none">Monday 20th January & Thursday 6th February 2025 9.30pm – 4.30pm	Nunnery Campus
--------	---	----------------

Managing and Leading People

IS7226	<ul style="list-style-type: none">Wednesday 21st May 2025 (4.15 – 6.30pm)Wednesday 11th June & Monday 30th June 2025 Day 1: 9.30 - 12.30 Day 2: 9.30 – 12.30	Nunnery Campus
--------	--	----------------

Self Review and Negotiation

IS4/5/6/7-001	<ul style="list-style-type: none">Tuesday 28th & Thursday 30th January 2024 Day 1: 9.30 - 4.30 Day 2: 9.30 - 12.30	Nunnery Campus
---------------	--	-------------------

NOTES: * Cannot be studied together

General enquiries:

wbis@ucm.ac.im

Assessment dates

Assignments must be submitted through Turnitin on the University of Chester virtual learning environment, Moodle within 6 months of sitting a workshop in line with University of Chester Regulations.

We offer three generic submission dates for students to work toward throughout the academic year:

Feedback and grades are available to students 4 weeks after submission and must be treated as provisional until agreed at the University of Chester Academic Boards.

20th October 2024

5th February 2025

20th April 2025